



Certified Professional Guardianship Board

Monday, December 13, 2021

Zoom Meeting

8:00 a.m. – 9:00 a.m.

Meeting Minutes

Members Present

Judge Diana Kiesel, chair
Judge Grant Blinn¹
Judge Robert Lewis
Ms. Amanda Witthauer
Mr. Will Reeves
Ms. Melanie Maxwell
Ms. Lisa Malpass
Dr. Rachel Wrenn
Ms. Kristina Hammond
Dr. K. Penny Sanders
Mr. Dan Smerken

Members Absent

Staff Present

Stacey Johnson
Eileen Schock
Ronda Scott
Sherri White
Kay King
Thai Kien
Samar Malik
Heather Lucas
Linda Vass
Maureen Roberts²

Guests: listed on last page

1. Meeting Called to Order

Judge Kiesel called the December 13, 2021 CPG Board meeting to order at 8:00 a.m.

2. Welcome, Roll Call, and Approval of Minutes

Judge Kiesel welcomed Board members, staff, and members of the public.

Motion: It was moved and seconded to approve the minutes of the November 8, 2021 CPG Board meeting as written. The motion passed.

3. Chair's Report

Judge Kiesel reminded the group to send any communication or questions/concerns directly to board via mail or email as Zoom communications are not saved. There will be a second December CPGB meeting on Monday, December 20, 2021 at 8 a.m. to discuss disciplinary issues.

4. Grievance Report

¹ Judge Blinn left the meeting at 9 a.m

² Maureen Roberts joined the meeting at 8:02 a.m.

Staff reported there were six (6) new grievances received in November. Five were (5) resolved: of these, three (3) were dismissed for no actionable conduct, one (1) for no jurisdiction, and one (1) for which there was insufficient information. There are currently thirty-nine (39) open grievances under investigation. The committee has received eighty-four (84) grievances in 2021 and resolved fifty-nine (59). The SOP for financial management is the most reported category. Twenty-six (26) involve agencies or CPGs with multiple grievances.

5. Regulations Committee

Board previously approved regulations 410, 411, 412, 413, 414, and 415 for public opinion, no comments were received for the regulations. These would be effective January 1, 2022.

Motion: A motion was made and seconded to approve Regulations 400, 401, 402, 410, 411, 412, 413, 414, and 415 with effective date of 1/1/22. The motion passed.

Motion: A motion was made and seconded to approve regulation 409 with effective date of 1/1/22. The motion passed.

Motion: A motion was made and seconded to approve withdraw Ethics Advisory Opinion 2205-004. Passed.

Board Consideration of Approval of Regulations with effective date of January 1, 2022 following stakeholder comments (not every regulation received comments):

Motion: A motion was made and seconded to approve regulation series 000. The motion passed.

Motion: A motion was made and seconded to approve regulation series 200. The motion passed.

Motion: A motion was made and seconded to approve regulation series 300 with a minor amendment. The motion passed.

Motion: A motion was made and seconded to approve regulation series 500 with minor amendments. The motion passed.

Motion: A motion was made and seconded to approve regulation series 600 with an additional minor amendment. The motion passed.

Motion: A motion was made and seconded to approve regulation series 700 with a minor amendment. The motion passed.

Motion: A motion was made and seconded to approve regulation 404. The motion passed.

6. Executive Session (Closed to the Public)

7. Reconvene and Vote on Executive Session Discussion (Open to the Public)

On behalf of the Applications Committee, Judge Lewis presented the following applications for Certified Professional Guardian. Members of the Applications Committee abstained.

Motion: A motion was made and seconded to conditionally approve Nancy Bond's application for certification, conditional upon completion of the UW Certification Program with transferrable skills in financial. The motion passed.

Motion: A motion was made and seconded to conditionally approve William McElya's application for certification, conditional upon completion of the UW Certification Program with transferrable skills in financial. The motion passed.

Motion: A motion was made and seconded to conditionally approve Leah Rathwell's application for certification, conditional upon completion of the UW Certification Program with transferrable skills in social services and financial. The motion passed.

Motion: A motion was made and seconded to conditionally approve Steven Trower's application for certification, conditional upon completion of the UW Certification Program with transferrable skills in social services and financial. The motion passed.

Motion: A motion was made and seconded to approve the recommendations, conclusions and findings regarding the Michael Whipple matter. The motion passed.

8. Wrap Up/Adjourn

The next Board meeting will take place via Zoom Conference on December 20, 2021. With no other business to discuss, the December 13, 2021 meeting was adjourned at 9:04 am.

9. Recap of Motions from December 13, 2021

Motion Summary		Status
Motion:	A motion was made and seconded to approve the October 11, 2021 Certified Professional Guardianship Board meeting minutes as written.	Passed
Motion:	A motion was made and seconded to approve regulation series 000.	Passed
Motion:	A motion was made and seconded to approve regulation series 200.	Passed
Motion:	A motion was made and seconded to approve regulation series 300.	Passed
Motion:	A motion was made and seconded to approve regulation series 500.	Passed
Motion:	A motion was made and seconded to approve regulation series 600.	Passed
Motion:	A motion was made and seconded to approve regulation series 700.	Passed
Motion:	A motion was made and seconded to approve regulation 404.	Passed
Motion:	A motion was made and seconded to approve regulation series 000.	Passed
Motion:	A motion was made and seconded to approve regulation series 200.	Passed
Motion:	A motion was made and seconded to approve regulation series 300.	Passed
Motion:	A motion was made and seconded to approve regulation series 500.	Passed
Motion:	A motion was made and seconded to approve regulation series 600.	Passed
Motion:	A motion was made and seconded to approve regulation series 700.	Passed
Motion:	A motion was made and seconded to approve regulation 404.	Passed
Motion:	A motion was made and seconded to approve regulation series 000.	Passed
Motion:	A motion was made and seconded to approve regulation series 200.	Passed
Motion:	A motion was made and seconded to conditionally approve Nancy Bond's application for certification, conditioned upon completion of UW Certification Program with transferrable skills in financial.	Passed

Motion:	A motion was made and seconded to conditionally approve William McElya's application for certification, conditioned upon completion of UW Certification Program with transferrable skills in financial.	Passed
Motion:	A motion was made and seconded to conditionally approve Leah Rathwell's application for certification, conditioned upon completion of UW Certification Program with transferrable skills in social services and financial.	Passed
Motion:	A motion was made and seconded to conditionally approve Steven Trower's application for certification, conditioned upon completion of UW Certification Program with transferrable skills in social services and financial.	Passed
Motion:	A motion was made and seconded to approve the recommendations, conclusions and findings regarding the Michael Whipple matter.	Passed

Guests:

- Dan Jackson
- David Lord
- Deborah Jameson
- Elaine Morgan
- Mark Vohr
- Katlyn Balsam
- Karen Newland
- Christopher Fast³

³ Christopher Fast joined the meeting at 8:16 a.m.